



Law Enforcement Officer Request Form: Access to Personal Information

The following information is being requested under section 32(g) of the Municipal Freedom of Information and Protection of Privacy Act which allows for the disclosure of records containing personal information for the purposes of aiding a law enforcement investigation.

This form is not to be used for requests for third party or confidential information held by the Town of Newmarket. All such requests are to be referred to the Town Clerk or designate.

This section to be completed by attending Law Enforcement Officer (including: York Regional Police, OPP, RCMP, Correctional Service of Canada, and Ontario Ministry of Correctional Services).	
Subject Name:	
Occurrence No.:	Warrant of Apprehension No.:
Review Original Documents: Yes <input type="checkbox"/> No <input type="checkbox"/>	
<input type="checkbox"/> Copies Requested <input type="checkbox"/> Original Requested (release original under subpoena only)	
<p>I _____ request the personal information described below to aid an investigation undertaken by _____ with view to a law enforcement proceeding or from which a law enforcement proceeding is likely to result.</p>	

This section to be completed by Town Staff:
Description of Records and personal information requested:

Description cont'd	
Location of Records (if known):	
Town staff contact name:	Phone #:

Signature of Investigating Officer *Badge/Identification No.* *Date*

Signature of Staff Member *Date*

Return all completed ORIGINAL forms to the Town Clerk's Office.