



TOWN OF NEWMARKET  
Legislative Services Department  
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905.953.5300 ext. 2200

December 10, 2015



**RE: Request for Information A17-15-39  
Municipal Freedom of Information and Protection of Privacy Act**

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This letter is in response to your request under the Municipal Freedom of Information and Protection of Privacy Act for access to a copy of a list for all addresses in the Town of Newmarket that have applied for pool permits since 1985.

Please find attached a spreadsheet listing all pool permits recorded in our database. Prior to 1990 all records were maintained by hand and pool permits records were not maintained separately from building permits.

Please be advised that the Town of Newmarket issues permits for the purpose of ensuring that pool enclosures are in compliance with our bylaws, we do not issue permits for the construction of a pool. The provided list contains all issued permits in our database, which may include those issued for hot tubs or inflatable pools as well as in-ground, on-ground and above ground pools.

You may request that this decision be reviewed by the Information and Privacy Commissioner. The Commissioner can be reached at:

The Information and Privacy Commissioner/Ontario, 2 Bloor Street East, Suite 1400, Toronto, Ontario, M4W 1A8, Tel: 416-326-3333 or toll free 1-800-387-0073. (Website: [www.ipc.on.ca](http://www.ipc.on.ca))

If you decide to appeal a decision to the Information and Privacy Commissioner, please provide the Commissioner's office with:

1. the request number assigned to the request
2. a copy of this decision letter, and
3. a copy of the original request you sent to this institution.

Appeals to the Commissioner must also be accompanied by the appropriate fee. Fees vary according to the nature of the request being appealed as follows: \$25, if the person appealing has made a request for

access to a general records under subsection 17(1); \$10, if the person appealing has made a request for access to personal information under subsection 34(1); \$10, if the person appealing has made a request for correction of personal information under subsection 36(2).

No fee is payable for appealing a decision of a head to the Commissioner if the person appealing is a third party given notice of a request under subsection 21(1) of the Act.

Please note that you have 30 days from the receipt of this letter to request a review.

Please contact me at 905-953-5300, Ext. 2213 if you have any questions. Please use request number A17-15-39 in any further correspondence.

Sincerely,

A handwritten signature in black ink, appearing to read "Sarah Niezen". The signature is fluid and cursive, with the first name "Sarah" being more prominent than the last name "Niezen".

Sarah Niezen  
Records and Projects Coordinator