



**TOWN OF NEWMARKET**  
**ASCERTAINING PRIORITIES – TASK FORCE**  
**MONDAY, SEPTEMBER 8, 2003 AT 11:00 A.M.**  
**COUNCIL CHAMBERS**  
**MINUTES**

The meeting of Ascertaining Priorities Task Force was held on Monday, September 8, 2003 at 11:00 a.m. in Council Chambers at 395 Mulock Drive, Newmarket.

Members Present: Mayor Taylor, Chair  
Councillor Springstein  
Councillor Kerwin  
Councillor Scott  
Councillor Snow  
Councillor Vegh  
Councillor Van Bynen  
Councillor Woodhouse

Staff: B. Shelton, CAO  
S, Plamondon, Commissioner, Legal and Development Services  
B. Dixon, Director, Finance  
B. Farrell, Director Parks, Recreation and Culture  
J. Koutroubis, Director, Public Works and Environmental Services  
R. Nethery, Director, Planning  
R. Prentice, Director, Corporate Services  
R. Tremblay, Director, Building and By-Laws  
W. Bennett, Manager, Communications  
Gaye Donna Young, COO, Newmarket Hydro  
P. Wilson, CEO, Newmarket Public Library  
P. Noble, Executive Assistant to the Mayor and Recording Secretary

The meeting was called to order at 2:05 p.m.

Mayor Taylor in the Chair

**DECLARATIONS OF INTEREST**

None

**1. CAO Report 2003-21 Protocol for Public Consultation with Associations**

Bob Shelton spoke to the report and the need to establish a protocol to ensure the public is provide with opportunities to comment prior to Council making a decision.

**Motion by Councillor Van Bynen  
Seconded by Councillor Springstein**

**THAT the recommendations contained in CAO Report 2003-21 be approved**

**RECOMMENDATIONS**

**THAT CAO Report 2003-21 dated September 5, 2003 regarding Protocol for Public Consultation with Associations be received and the following recommendation(s), be adopted:**

- 1. THAT a Public Information Center (PIC) be included in the Public Consultation Process providing information respecting final alternatives being considered by Council prior to Council selecting a preferred alternative for major Town owned land development projects.**

**CARRIED**

**MOTION BY Councillor Snow  
Seconded By Councillor Kerwin**

**THAT the meeting move 'IN CAMERA'**

**CARRIED**

**2. Property Matter**

**3. Property Matter**

**4. Property Matter**

**5. Property Matter**

**MOTION BY Councillor Woodhouse  
Seconded by Councillor Springstein**

**THAT the meeting of the Ascertainig Priorities Task Force go into 'Public Session'**

**CARRIED**

**6. 56 Charles Street**

Brenda Farrell provided a design of the Youth and Recreation Centre and area. Design is 80% complete. This design will go to tender and the time frame for the completion of this project is to be included with proposal submissions. The ideal time frame would look for a completion date of the end of November 2003.

**MOTION BY Councillor Springstein  
Seconded by Councillor Scott**

**THAT the meeting adjourn.**

**CARRIED**

**Meeting adjourned at 1:30 p.m.**

**Date of next meeting is Monday, October 6, 2003 at 11 a.m. in the Council Chambers**

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**Date**

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**Chair, Mayor Tom Taylor**