



Town of Newmarket
395 Mulock Drive P.O. Box 328,
Newmarket, Ontario, L3Y 4X7

Email: info@newmarket.ca | Website: newmarket.ca | Phone: 905-895-5193

November 29, 2017



sent via email to: 

Dear 

**RE: Information Request A17-17-58
Municipal Freedom of Information and Protection of Privacy Act
Clothing Purchases**

This letter is in response to your request under the Municipal Freedom of Information and Protection of Privacy Act. You requested access to information regarding “expenses for non-job-related clothing provided to staff and council.”

In your email correspondence of October 13, 2017 you clarified that “the FOI request is for all additional clothing issued to town employees that will be worn a limited number of times and serve no purpose in identifying Town employees to the public.”

We have conducted a search of our records regarding clothing purchases across the corporation and have confirmed that we do not have any clothing expenses that did not serve to identify staff, council or volunteers, or were not required for the performance of their duties.

You may request that the Information and Privacy Commissioner review this decision. The Commissioner can be reached at:

The Information and Privacy Commissioner/Ontario, 2 Bloor Street East, Suite 1400, Toronto, Ontario, M4W 1A8, Tel: 416-326-3333 or toll free 1-800-387-0073. (Website: www.ipc.on.ca)

If you decide to appeal a decision to the Information and Privacy Commissioner, please provide the Commissioner’s office with:

1. the request number assigned to the request
2. a copy of this decision letter, and

3. a copy of the original request you sent to this institution.

Appeals to the Commissioner must also be accompanied by the appropriate fee. Fees vary according to the nature of the request being appealed as follows: \$25, if the person appealing has made a request for access to a general records under subsection 17(1); \$10, if the person appealing has made a request for access to personal information under subsection 34(1); \$10, if the person appealing has made a request for correction of personal information under subsection 36(2).

No fee is payable for appealing a decision of a head to the Commissioner if the person appealing is a third party given notice of a request under subsection 21(1) of the Act.

Please note that you have 30 days from the receipt of this letter to request a review.

Please contact me at 905-953-5300, Ext. 2213 if you have any questions. We would appreciate you using the Request number A17-17-58 assigned to your request in any further correspondence.

Sincerely,

A handwritten signature in black ink, appearing to read "Sarah Niezen". The signature is fluid and cursive, with the first name "Sarah" being more prominent than the last name "Niezen".

Sarah Niezen
Records and Projects Coordinator