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Final Update to the Outstanding Matters List for the 2022 – 2026 Term of Council

Information Report

Report Number: INFO-2026-28

Department(s): Legislative Services

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Distribution Date: October 30, 2026

In accordance with the Procedure By-law, any member of Council may make a request to the Town Clerk that this Report be placed on an upcoming Committee of the Whole agenda for discussion.

Executive Summary

The final update to the Outstanding Matters List for the 2022 – 2026 Term of Council includes five items that have been marked complete and ten items that are being tracked through the appropriate departmental work plan. Staff will continue to report outstanding matters twice yearly on a new 2026 – 2030 Term of Council Outstanding Matters List.

Purpose

To present Council with a final update to the Outstanding Matters List for the 2022 – 2026 Term of Council.

Background

Reporting of the Outstanding Matters List ("List") changed from quarterly to semi-annual in 2024. The List has identified matters that Staff were schedule to report back to Council for the 2022 – 2026 Term of Council. Both the Strategic and Operational Leadership Teams have reviewed the List and provided significant updates to the remaining items. Items on the list have been removed because they are now complete, or because they are part of a department's workplan.

Discussion

The following five items have been removed from the Outstanding Matters List:

(1) Parks and Recreation Draft Capital Plan

Meeting:
June 24, 2024 – Council

Recommendation (in part):

1. That Staff undertake consultation regarding the Parks and Recreation Draft Capital Plan, as presented, with key stakeholders and user groups; and,
2. That Staff report back with a final draft of the Parks and Recreation Capital Plan, after consultation has been undertaken, for Council review and approval.

This matter was presented to the February 2, 2026 Committee of the Whole through report #2026-06 entitled Parks and Recreation Capital Plan – 2026 Update.

(2) Residential Winter Windrow Opening Service

Meeting:
June 16, 2025 – Committee of the Whole

Recommendations (in part):
Full here

1. That Council directs staff to implement a pilot project for the winter 2025-26 season for households with persons who are exclusively 65 years of age and over or with a disability, and demonstrate a financial limitation; and,
2. That the pilot project reflects the base operating recommendations of staff regarding deployment of plowing operations, service completion times, width of driveway windrow opening, and,
3. That this pilot project be capped at 100 households so as to report back findings to Council in Q2 2026; and,
4. That staff be delegated the authority to design the application process and operational parameters of the pilot program based on the Council direction.

This matter was presented to Council through an Information Report. INFO-2026-14 was published to the Town website on May 15, 2026 and circulated to Council.

(3) Stop Sign Review Request – Rushbrooke Drive and Sawmill Valley Drive

Meeting
September 8, 2025 – Committee of the Whole

Recommendation:

1. That Staff be directed to review the intersection of Rushbrooke Drive and Seneca Court under the Town of Newmarket's Traffic Monitoring Request process, to determine if a stop sign is warranted, and report back to Council with results; and,
2. That Staff be directed to review the sightlines of the existing stop sign at the intersection of Sawmill Valley Drive and Peter Hall Drive and report back to Council with any recommendations.

A report was brought forward to the March 23, 2026 Committee of the Whole meeting regarding Rushbrooke Drive and Seneca Court All-Way Stop Review. Additionally, further information was presented to Council at the May 4, 2026 Committee of the Whole meeting through a report entitled Follow-up: Rushbrooke Drive and Seneca Court All-Way Stop Review.

Sawmill Valley Drive was reported on through an Information Report entitled Sawmill Valley Drive and Peter Hall Drive Sight Distance Review. INFO-2025-21 was published to the Town's website on October 27, 2025 and was circulated to Council.

(4) Ballard Crescent No Parking Request

Meeting
October 20, 2025 – Committee of the Whole

Recommendation:

1. That Staff be directed to review parking and sightline concerns near 44 Ballard Crescent and Keefer Parkette; and,
2. That Staff report back with recommendations on the feasibility of designating this area as a No Parking Zone.

A report was brought forward to the March 23, 2026 Committee of the Whole meeting regarding Ballard Crescent Parking Review.

(5) Stop Sign Request at the Intersection of Savage Road and Nelson Circle

Meeting Date
December 8, 2025 Council

Recommendation:

1. Council direct staff to investigate and report back with findings and recommendations for consideration at a future Committee of the Whole.

A report was brought forward to the April 13, 2026 Committee of the Whole meeting regarding Savage Road and Nelson Circle All-Way Stop Review.

The following items are being tracked through the department's workplan and will be re-prioritized once the 2026 – 2030 Term of Council priorities are set.

(1) Proposed Official Plan Amendment, Zoning By-law Amendment and Draft Plan of Subdivision – 600 Stonehaven Avenue

Meeting:
Committee of the Whole – September 11, 2023

Recommendation:

1. That staff report back to Council on enhanced planting in natural areas that will soon be assumed by the Town and potential partners for program and funding sources.

This item is being tracked under Planning and Building Services' workplan and will be presented as an Information Report when the matter is resolved with the developer.

(2) Walpole Crescent and Lumsden Drive Parking Petition

Meeting:

December 11, 2023 – Council

Recommendation:

1. That Staff be directed to review and report back to Council regarding the Walpole Crescent and Lumsden Drive parking petitions.

This item is being tracked between Engineering Services, Public Works Services, and Legislative Services.

(3) Permit Process for Significant non-Planning Act Construction

Meeting:

March 18, 2024 – Committee of the Whole

Recommendation:

1. That Staff be directed to report to Council with a permitting process for significant non-Planning Act construction by the first quarter of 2025.

This item is being tracked through Planning and Building Services' workplan, and Staff will continue to monitor locations with such impacts as they arise so as to enforce the applicable Noise and Vibration By-laws.

(4) Short Term Rentals

Meeting:

May 27, 2024 – Committee of the Whole

Recommendation:

1. That staff be directed to report to Council with options for potential zoning by-law amendments with regards to Short Term Rentals

This item will be tracked through Planning and Building Services' workplan.

(5) Downtown Parking Update 2024

Meeting:
September 30, 2024 – Committee of the Whole

Recommendations (in part):

1. That staff report back annually to Council on downtown parking patterns and data gathered through the Loop ParkSense+ monitoring

project and manual counts;

Recommendations in full here.

This item will continue to be tracked through Community and Economic Innovation's workplan.

(6) Community Safety Zone – Doug Duncan Drive and Timothy Street – Water Feature

Meeting
June 16, 2025 Committee of the Whole (Motion was revised at the June 23, 2025 Council meeting)

Recommendation:

1. That staff be directed to investigate establishing a Community Safety Zone and/or other traffic safety measures at the intersection and surrounding area of Doug Duncan Drive and Timothy Street and in the area of the Riverwalk Commons water feature.

This item will continue to be tracked through Public Works Services' workplan.

(7) Stop Sign Review Request – Gwillimbury Road and Penn Avenue

Meeting
September 29, 2025 Committee of the Whole

Recommendation:

1. That Staff be directed to review the intersection of Gwillimbury Road and Penn Avenue to determine if a stop sign is warranted and to report back to Council with the results.

This item will continue to be tracked through Public Works Services' workplan.

(8) Non-Competitive Approval to Implement a Municipal Tax Portal Solution

Meeting
October 20, 2025 Committee of the Whole

Recommendation:

1. That Staff be directed to report back in Q1 of 2027 regarding timelines and options for online payments.

Staff launched an online Property Tax Portal on September 1, 2026 which allows residents to view and download their information. Information Technology Services will provide an update to Council in Q1 of 2027.

(9) Council Environmental Scan

Meeting
November 10, 2025 Committee of the Whole

Recommendation (in part):

1. That Staff be directed to report to Council an updated Council Environmental Scan in Q2 of 2027.

Recommendations in full here.

Human Resources will conduct a new Council Environmental Scan in 2027 and report to Council no later than June 2027.

(10) Rooming Houses, Group Homes, and Vacant Buildings

Meeting
December 1, 2025 Committee of the Whole

Recommendation:

1. That Staff be directed to review Licensing regulations pertaining to Rooming Houses, Group Homes, and Vacant Buildings and present options to Council by Q4 of 2026.

Regulatory Services will provide an update to Council in Q1 of 2027.

Consultation

Members of the Operational and Strategic Leadership Team were consulted on this report.

Conclusion

A new Outstanding Matters List for the 2026-2030 term of Council will be created, and Staff will provide semi-annual updates to Council its contents.

Council Priority Association

As this report highlights an updated Outstanding Matters List for the Town, this report aligns with all Council Priorities.

Human Resource Considerations

This report has no specific human resource considerations. However, individual projects within this List may have associated human resource impacts and any such considerations will be noted in the individual reports on those matters.

Budget Impact

This report has no specific budget impacts. However, individual projects within the List may have associated budget impacts, and any such considerations will be noted in the individual reports on those matters.

Attachments

None.

Approval for Distribution

Kiran Saini, Manager of Legislative Services

Lisa Lyons, Director of Legislative Services

Esther Armchuk, Commissioner of Corporate Services

Peter Noehammer, Commissioner of Development and Infrastructure Services

Jeff Payne, Commissioner of Community Services

Ian McDougall, Chief Administrative Officer

Report Contact

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