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Final Update to the Outstanding Matters List for the 2018-2022 Term of Council

Information Report to Council

Report Number: INFO-2023-23

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Distribution Date: July 19, 2023

In accordance with the Procedure By-law, any member of Council may make a request to the Town Clerk that this Report be placed on an upcoming Committee of the Whole agenda for discussion.

Executive Summary

The final update to the outstanding matters list for the 2018-2022 Term of Council includes eight items that have been marked completed and twelve items that are being tracked through the appropriate departmental work plan. Staff will continue to report outstanding matters quarterly on a new 2022-2026 Term of Council Outstanding Matters List.

Purpose

To present Council with the fourth quarterly update to the 2022 Outstanding Matters List (the "List"), which will also serve as the final update to the List for the 2018-2022 Term of Council.

Background

The List has identified matters that staff were scheduled to report back to Council for the 2018-2022 Term of Council. The Strategic Leadership Team has reviewed the List and provided significant updates to

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the remaining items. Items on the List have been removed because they are now complete, or because they are part of a department's work plan.

Discussion

The following items have been removed from the Outstanding Matters List:

(1) Newmarket Dismantling Anti-Black Racism Task Force Final Report

Recommendations:

1. That Council direct staff to develop an implementation plan for Council consideration no later than Q2 of 2022; and,
2. That staff be directed to report on the progress of the actions in the implementation plan annually including Key Performance Indicators (KPIs); and,
3. That staff be directed to hold a workshop with Council and senior staff to understand the potential application of a Racial Equity Tool in the Town of Newmarket that will facilitate the integration of racial equity into routine decision making.

This item is complete. In January 2023, Council received a final report from Empower Strategies. Staff are presenting developing a two-year implementation plan and will be providing Council with a report on the same.

(2) Municipal Capital Facilities and Municipal Benefits Agreement – Shining Hill

Recommendations:

1. That Staff be directed to report back on a by-law to establish a Green Environmental Fund for the purposes identified in this report and for broader environmental purposes as identified by Council from time to time; and,
2. That Council direct staff to report back on options regarding the protection of the conveyed land.

This item is complete. In October 2022, staff provided an Information Report and the Green Environmental Fund will be reported on in 2023 with Reserve and Reserve Fund review results.

(3) Hybrid Meeting Policy

Meeting Date:

Committee of the Whole - Electronic August 23, 2021

Recommendations:

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1. That staff be directed to report back to Council in Q1 2023 with a review of the Pilot Hybrid Meeting Policy, as part of the Procedure By-law Review; and,

This item is complete. In March 2023, a staff report regarding the Procedure By-law, 2024 meetings schedule, and Hybrid Meeting participation Policy Review was brought forward to Council.

(4) Council Remuneration

Meeting Date:

Committee of the Whole – April 9, 2018

Recommendations:

1. That Council refer the consultant and staff report to the new term of Council to be considered along with updated information at that time and to allow for phasing of any further adjustments to occur if necessary.

This item is complete. In March 2023, a staff report came forward and adjustments were completed.

(5) Tree Preservation, Protection, Replacement and Enhancement Policy

Meeting Date:

Committee of the Whole – Electronic – March 21, 2022 under New Business

Recommendations:

1. That staff be directed to review the Tree Preservation, Protection, Replacement and Enhancement Policy and report back to Council regarding options for fees and charges for developers removing trees without approval from the Town of Newmarket.

This item is complete. In May 2023 staff produced the Private Tree Protection By-law Amendment and Update.

(6) Protection of Trees on Private Property

Meeting Date:

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Council – Electronic – February 7, 2022

Recommendations

1. That staff bring forward a separate By-law defining and protecting Socially Significant Trees, targeting Q1 of 2023; and,
2. That staff bring forward options to Council regarding incentives for tree planting and increasing the Town's tree canopy; and,

This item is complete. In May 2023 staff produced the Private Tree Protection By-law Amendment and Update.

(7) Recommendation Report – Shining Hill Official Plan Amendment

Meeting Date:

Committee of the Whole – Electronic – January 31, 2022

Recommendations:

1. That staff be directed to bring back a further official plan amendment by-law for the lands shown on Appendix 1, currently designated as Rural in the Region's Official Plan, for Council's consideration after the Region's new Official Plan is in force and effect, if it changes the lands on Appendix 1 from Rural to Urban; and,

This item is complete. Official Plan Amendment 32 was approved in February 2022 for the majority of lands (i.e. outside rural lands in Regional Official Plan). Official Plan Amendment 32 was amended in January 2023 to include rural lands in the regional official plan.

(8) Newmarket Public Library Study Implementation

Recommendations:

1. That Council refer the further consideration and direction with respect to library facility needs study to the 2018 – 2022 Council Strategic Priority setting process.

This item is complete and was addressed with the approval of the new Newmarket Public Library Strategic Plan.

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The following items are being tracked through individual department work plans and will be re-prioritized once the 2022-2026 term of Council sets its priorities.

(1) Main Street Balconies

Meeting Date

Council – Electronic June 21, 2021 under New Business

Recommendation:

1. That Council direct staff to undertake a policy review and policy recommendations related to street facing balconies and other residential private outdoor amenity areas in the Main Street Heritage Conservation District.

This item is being monitored by Planning Services.

(2) Multi Use Trails Safety Enhancements

Meeting Date

Committee of the Whole - Electronic February 22, 2021

Recommendation:

1. That staff proceed with coordinating a Council Workshop to explore the future direction and priorities for developing multi use trails, by Q3 2021; and,

This item is being tracked under Parks and Facility Service's work plan.

(3) Construction Vibration

Meeting Date:

Council - Electronic - November 2, 2020

Recommendations:

1. That Staff be directed to prepare an amended version of Noise By-law 2017-76 to include provisions relating to vibration (option #3) for non-Planning Act development, for Council's consideration at a later date; and,
2. That Staff be directed to develop a permit process to address vibration complaints for significant non-Planning Act construction

This item is being tracked by Legislative Service's work plan and was presented as part of the Regulatory Services review.

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(4) INFO-2020-32: Vacant/Derelict Buildings

Meeting Date:

Council - October 13, 2020

Recommendations:

1. That Council direct staff to report back to Council with options for a Vacant Building Registry Program by Q1 2021.

An information report will be produced on this matter.

(5) Short Term Rentals & Municipal Accommodation Tax

Meeting Date:

Committee of the Whole – February 3, 2020 regarding Short Term Rentals

Recommendations:

1. That Council direct Staff to proceed with Option 3 as described in the report.
Option 3 would require the adoption of a Licensing By-law, presented to Council in April or May 2020 and amendments to the Zoning By-law, presented to Council by August 2020.

Short Term Rental licensing regulations were established in 2020. Potential amendments to open Short Term Rentals are being tracked by Legislative Service's work plan as part of the Regulatory Services Review.

Meeting Date:

Special Committee of the Whole – Electronic – June 15, 2020 regarding Municipal Accommodation Tax

Recommendations:

1. That Council direct staff to bring forward a report regarding a Municipal Accommodation Tax (MAT) on all short-term rental properties in Q3/Q4 2021.

This item is being led by an internal working group and was reported to Council in June 2023.

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(7) Traffic Calming Measures – Penn Avenue

Meeting Date:

Committee of the Whole – Electronic – March 21, 2022

Recommendations:

1. That staff be directed to report back regarding options for an all-way stop at the Penn Avenue and Vincent Street, Hillview Drive and Denne Boulevard intersections.

In June 2023, a by-law to amend traffic by-laws was enacted. Installation and completion anticipated by end of third quarter 2023.

(8) Residential Parking

Meeting Date:

(1) Committee of the Whole - November 6, 2017

(2) Committee of the Whole – April 9, 2018 (Temporary Parking Exemption Report)

Recommendations:

- (1) 1. That Development and Infrastructure Services Engineering Services and Planning and Building Services - Report 2017-45 dated November 6th, 2017 regarding Residential Parking Review be received and the following recommendations be adopted:
 - b. That, subject to budget approval, staff be directed to undertake a review of the Parking By-law and report back to Committee of the Whole with recommendations on improvements to parking matters discussed in this report.
- (2) 5. That the Temporary Parking Exemption Program be implemented as a pilot project and reviewed as part of the overall residential parking review scheduled for Q1/Q2, 2019

This item is being tracked under Planning Service's work plan. A residential parking study to recommend appropriate parking standards is underway. A request for proposals has been released and the procurement process is underway. This item will be reported to Council at various status points in 2023.

(9) Hollingsworth Arena and Future Ice Allocation Considerations

Meeting Date:

Committee of the Whole – April 8, 2019

Recommendations:

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1. That the Town of Newmarket operate with six ice pads and report back annually on the status of ice allocations, and ability to accommodate users; and
2. That within six months staff bring back a report on any plans for public amenity use at this location;

This item is being tracked under the Recreation and Culture Service's work plan. Future updates will be provided to Council as required.

(10) Parking Enforcement Initiative – Pay it Forward Program

Meeting Date:

Committee of the Whole - November 4, 2019

Recommendation:

1. That Staff report back to Council within 18 months

This item is being monitored by Legislative Services.

(11) INFO-2020-34: Active Transportation Implementation Plan - Bicycle Lanes

Meeting Date:

Committee of the Whole - Electronic February 22, 2021

Recommendation:

1. That the information report entitled Active Transportation Implementation Plan - Bicycle Lanes be referred to staff to organize a Council Workshop in Q3 2021, to look at ways to continue to implement bike infrastructure while looking at best practices to mitigate community impact; and,

This item is being tracked under the Engineering Services department work plan. A major focus has been placed on the Mulock Drive Multi-Use Path in 2022-2024. Further intentions to implement elements of the Active Transportation Plan will be reported to Council as plans are prepared.

(12) Downtown Parking Review

Meeting Date:

Council - Electronic - August 31, 2020

Recommendations:

1. That staff be directed to consult with the BIA and report to Council by Q1 2021 on potential permanent 30 minute parking restrictions on Main Street including a review of other options; and,

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2. That Council direct staff to present a report on parking wayfinding in the downtown area for Council consideration in Q2 2021;

This item is partly complete. Timed restrictions on Main Street were reported to council in December 2022. Additional wayfinding considerations are ongoing.

Conclusion

A new Outstanding Matters List for the 2022-2026 term of Council will be created, and staff will provide quarterly updates to Council on the same.

Business Plan and Strategic Plan Linkages

As this report highlights an updated Outstanding Matters List for the Town, this report aligns with all six pillars of Council's Strategic Priorities for 2018-2022.

Consultation

Members of the Strategic Leadership Team (SLT) were consulted on this report.

Human Resource Considerations

This report has no specific human resource considerations. However, individual projects within this List may have associated human resource impacts and any such considerations will be noted in the individual reports on those matters.

Budget Impact

This report has no specific budget impacts. However, individual projects within the List may have associated budget impacts, and any such considerations will be noted in the individual reports on those matters.

Attachments

None.

Contact

For more information about the individual projects contained in this report, please contact the responsible Commissioner.

Approval

Esther Armchuk, Commissioner of Corporate Services

Peter Noehammer, Commissioner of Development and Infrastructure Services

Jeff Payne, Commissioner of Community Services

Ian McDougall, Chief Administrative Officer