Newmarket Seniors' Meeting Place
Advisory Board Meeting
Minutes from Monday June 22, 2026

Call To Order: 9:33 a.m.

In Attendance: Grant Waddell, Lucy Walker, Cindy Scott, David Dixon, Jeannette DuPlessis, Bob Evans, Sheila Lindsay, Karen Murray, Errol Platt, Joan Seddon, Bob Kwapis TON council, Emily Essensa TON, Victoria Kendra TON

1) Approval of Minutes: of Monday, May 11, 2026
- No errors or omissions

Motion to Approve: Jeannette Duplessis **Seconded by:** Cindy Scott
Approved

2) Chair's Report: Grant
- Pride Parade went well
- Inquired who was convener for billiards, Bob Evans stated Carl looks after and accepts free balls
- discussion regarding Pool/Billiards Tables – 9 foot table has been repaired, repairman currently has pockets for 10 foot table but won't have necessarily in future, hopefully can get done
- possibility of looking into purchasing pockets in advance for future
- Bob K. Lucy and Errol discussion of putting money aside to build funds for repair/replacement of equipment, take an inventory of potential repairs and create a Capital Expense Plan

3) Treasurer's Report: Cindy
- major expenses in May and losses to date in June
- discussion regarding expenses and need to review lunch prices
- Grant suggested an analysis be done by person in Kitchen of the costs and increase in expenses

4) Program Report: Emily
- membership to date 1288
- new procedure established after Conveners meeting in June. Member's name in blue print for 3 months when up for renewal, will be contacted by Manuela about renewal and convener to be notified so they can remind member also.
- Red type convener should ask member to talk to Emily regarding renewal of membership
- Emily: last week of registered programs, summer programs start July 6, building closed July 1
- start of evening BBQ's
- registration for Fall programs starts August 19 and November 26 for Winter, dances and dinners out the same time

5) Convener and Drop In Discussion: Lucy and all
- Lucy: at the convener meeting Happy Hoppers and Keynote Singers considered a Drop Ins and Billiards Room the same. Not Drop Ins, if so, then need Conveners
- Dave and Lucy to speak with all conveners, inquire what is needed for program and establish that membership required after three (3) visits. Change will be conveyed to conveners
- Keynotes - piano tuning - receive money from performances, have own account system and are a self-sustaining group, haven't done donations for years but technically a "Drop-In"

6) Funding Requests
Grant - Cash Register
- current cash register broken beyond repair, looked at Staples need a receipt
- Lucy - suggestion to look at cashless, to reduce counting at this end.
- Bob K- dedicate 1 pad to cash, can change to square and to till, if problem can go to local store and buy

Motion (3 part)
1) Effective as soon as practicable, all payments at NSMP sponsored activities shall be able to be made via credit card, debit card or by cash.
2) Past Treasurer Sheila Lindsay will chair a committee that will examine options and recommend a payment system for implementation. Additional members of the committee may be added by Ms Lindsay for assistance.
3) Pursuant to clause 3.5 of the Constitution, the recommendations of this committee, shall be submitted to the Executive Officers for approval and Implementation
Moved by: Errol Platt **Seconded by:** David Dixon **APPROVED**

Lucy – Keynotes request for funding for speaker system $1805.00
- discussion regarding the Board should/should not be subsidizing a sound system for "the audience"
- Grant suggested reaching out to Blair to for more information

Motion " The Advisory Board NOT support the Request for Funding of a Speaker System"
Moved by: Errol Platt **Seconded by**: Bob Kwapis **APPROVED**

7) New Business
- Victoria: Town received an Active Living Grant and an Operating Grant of approximately $57,000.00 for supplies, training programs, chairs etc, receive quarterly based on Operating Budget,
- will be a formal presentation of funds by Dawn Gallagher Murphy MPP, Emily to send information to membership regarding presentation date.
- Victoria: new signs have been ordered with "Parking for this facility only"

8) Other Business
-Lucy: process/procedure when coffee machine breaks, should have front desk call to ensure immediate response
- should have Fire Occupancy updated.
- Bob E: Billiard Room door should remain open if only 1 person in room, can be closed if 2 or more
- Bob K: enjoy the Town activities over the summer
- Errol: should have discussion regarding whether to have or not have "Drop In Fees" for 2027
- Grant: drop in fees discussion for September meeting
- Sheila will not be running in next election
- Dave: will require an "up to date" member list for voting before the Annual General Meeting
- Grant: discussion regarding election at September meeting
- Cindy: inquired date of AGM approximately November 18 exact date to be determined September 14th meeting

Meeting Adjourned 11:08

Next Meetings: **September 14, 2026**
October 26, 2026