

**Schedule A – Planning Act Processing Fees and Charges
2026 USER FEES
Planning Act Processing**

Effective Date: January

| SERVICE PROVIDED | UNIT OF MEASURE | SUBJECT TO HST YES/NO | 2025 FEE BEFORE TAX | 2026 FEE BEFORE TAXES | HST AMOUNT | TOTAL FEE | % INCREASE |
|---|--|--------------------------|---------------------|-----------------------|-------------|--------------|------------|
| Department: Planning Services: | | | | | | | |
| Official Plan and Zoning By-law Amendments | | | | | | | |
| Official Plan Amendment | Each | Yes | \$48,018.83 | \$48,979.20 | \$6,367.30 | \$55,346.50 | 2.0% |
| Zoning By-law Amendment | Each | Yes | \$41,235.88 | \$42,060.59 | \$5,467.88 | \$47,528.47 | 2.0% |
| Removal of Holding and Temporary Use Zoning By-law | Each | Yes | \$7,203.29 | \$7,347.35 | \$955.16 | \$8,302.51 | 2.0% |
| Plans of Subdivision | | | | | | | |
| Subdivision - Residential | Base fee | Yes | \$129,497.72 | \$132,087.68 | \$17,171.40 | \$149,259.08 | 2.0% |
| | Plus per unit | Yes | \$334.04 | \$340.72 | \$44.29 | \$385.02 | 2.0% |
| Subdivision - Commercial | Base fee | Yes | \$138,943.75 | \$141,722.62 | \$18,423.94 | \$160,146.56 | 2.0% |
| | Plus per hectare | Yes | \$2,570.28 | \$2,621.69 | \$340.82 | \$2,962.51 | 2.0% |
| Subdivision - Industrial | Base fee | Yes | \$142,794.53 | \$145,650.42 | \$18,934.55 | \$164,584.98 | 2.0% |
| | Plus per hectare | Yes | \$640.25 | \$653.06 | \$84.90 | \$737.95 | 2.0% |
| Subdivision - Institutional | Base fee | Yes | \$141,514.03 | \$144,344.31 | \$18,764.76 | \$163,109.07 | 2.0% |
| | Plus per hectare | Yes | \$1,280.50 | \$1,306.11 | \$169.79 | \$1,475.91 | 2.0% |
| Revision of Draft Plan Approval Requiring Circulation | Each application | Yes | \$5,001.38 | \$5,101.41 | \$663.18 | \$5,764.59 | 2.0% |
| Revision to Conditions of Draft Approval | Each application | Yes | \$5,001.38 | \$5,101.41 | \$663.18 | \$5,764.59 | 2.0% |
| Extension of Draft Approval | Each application | Yes | \$2,496.05 | \$2,545.97 | \$330.98 | \$2,876.95 | 2.0% |
| Registration of each Phase of a Plan | Each | Yes | \$2,496.05 | \$2,545.97 | \$330.98 | \$2,876.95 | 2.0% |
| Part Lot Control | Each | Yes | \$3,136.30 | \$3,199.03 | \$415.87 | \$3,614.90 | 2.0% |
| Draft Approval and Final Registration Coordination Fee (payable at time of draft approval) | | | | | | | |
| Industrial Subdivisions | | Yes | \$36,336.56 | \$37,063.30 | \$4,818.23 | \$41,881.52 | 2.0% |
| Residential Subdivisions (more than 30 lots) | | Yes | \$36,355.12 | \$37,082.22 | \$4,820.69 | \$41,902.91 | 2.0% |
| All other Subdivisions | | Yes | \$27,252.42 | \$27,797.47 | \$3,613.67 | \$31,411.14 | 2.0% |
| Coordination Fee for Engineering Drawing Submissions beyond 4th Submission (payable at time of 5th submission) | | | | | | | |
| Industrial Subdivisions | | Yes | \$8,907.84 | \$9,086.00 | \$1,181.18 | \$10,267.18 | 2.0% |
| Residential Subdivisions (more than 30 lots) | | Yes | \$8,907.84 | \$9,086.00 | \$1,181.18 | \$10,267.18 | 2.0% |
| All Other Subdivisions | | Yes | \$4,453.92 | \$4,543.00 | \$590.59 | \$5,133.59 | 2.0% |
| Prepare Sales Office Agreement | | Yes | \$1,967.15 | \$2,006.49 | \$260.84 | \$2,267.33 | 2.0% |
| Site Plan Approval | | | | | | | |
| Residential or residential and other uses | Each | Yes | \$65,936.57 | \$67,255.31 | \$8,743.19 | \$75,998.50 | 2.0% |
| Per residential unit | Plus per unit | Yes | \$230.47 | \$235.08 | \$30.56 | \$265.64 | 2.0% |
| GFA of other uses | Per additional m2 | Yes | \$8.11 | \$8.27 | \$1.08 | \$9.35 | 2.0% |
| Industrial, Commercial, Institutional | First 1,800 m ² of gross floor area | Yes | \$14,967.95 | \$15,267.31 | \$1,984.75 | \$17,252.06 | 2.0% |
| | Per additional m2 | Yes | \$8.11 | \$8.27 | \$1.08 | \$9.35 | 2.0% |
| All Other | Each | Yes | \$14,683.27 | \$14,976.94 | \$1,947.00 | \$16,923.94 | 2.0% |
| Technical resubmission after the third submission | Each | Yes | \$1,109.10 | \$1,131.28 | \$147.07 | \$1,278.35 | 2.0% |
| Minor revisions to approved plans | Each | Yes | \$600.99 | \$613.01 | \$79.69 | \$692.70 | 2.0% |
| Commercial roof top patios | Each | Yes | \$600.99 | \$613.01 | \$79.69 | \$692.70 | 2.0% |
| Plans of Condominium | | | | | | | |
| Condominium - Residential | Each | Yes | \$46,070.24 | \$46,991.64 | \$6,108.91 | \$53,100.55 | 2.0% |
| | Plus per unit | Yes | \$259.81 | \$265.01 | \$34.45 | \$299.46 | 2.0% |

Schedule A – Planning Act Processing Fees and Charges
2026 USER FEES
Planning Act Processing

Effective Date: January

| SERVICE PROVIDED | UNIT OF MEASURE | SUBJECT TO HST YES/NO | 2025 FEE BEFORE TAX | 2026 FEE BEFORE TAXES | HST AMOUNT | TOTAL FEE | % INCREASE |
|-------------------------------|-----------------|--------------------------|---------------------|-----------------------|------------|--------------------|------------|
| Condominium - All Other | Each | Yes | \$11,561.63 | \$11,792.87 | \$1,533.07 | \$13,325.94 | 2.0% |
| Condominium Exemption Request | Each | Yes | \$5,038.50 | \$5,139.27 | \$668.10 | \$5,807.37 | 2.0% |

**Schedule A – Planning Act Processing Fees and Charges
2026 USER FEES
Planning Act Processing**

Effective Date: January

| SERVICE PROVIDED | UNIT OF MEASURE | SUBJECT TO HST YES/NO | 2025 FEE BEFORE TAX | 2026 FEE BEFORE TAXES | HST AMOUNT | TOTAL FEE | % INCREASE |
|---|---|--------------------------|--|--|------------|--|------------|
| Committee of Adjustment | | | | | | | |
| Consent - Severance | Each | Yes | \$13,092.67 | \$13,354.52 | \$1,736.09 | \$15,090.61 | 2.0% |
| Consent - Other | Each | Yes | \$8,731.54 | \$8,906.17 | \$1,157.80 | \$10,063.97 | 2.0% |
| Minor Variance - Tier 1 | Each | Yes | \$1,466.08 | \$1,495.40 | \$194.40 | \$1,689.81 | 2.0% |
| Minor Variance - Tier 2 | Each | Yes | \$2,922.89 | \$2,981.34 | \$387.57 | \$3,368.92 | 2.0% |
| Committee of Adjustment Re-circulation Fee Due to Applicant's Revisions or Applicant's Deferrals | Each | Yes | \$1,939.31 | \$1,978.10 | \$257.15 | \$2,235.25 | 2.0% |
| Special Committee of Adjustment Meeting for Emergent Issues | Each | Yes | \$2,013.54 | \$2,053.81 | \$267.00 | \$2,320.81 | 2.0% |
| Other Fees Calculated | | | | | | | |
| Telecommunications Tower | Each | Yes | \$26,278.13 | \$26,803.69 | \$3,484.48 | \$30,288.17 | 2.0% |
| Application Reactivation Fee | Each | Yes | \$776.45 | \$791.98 | \$102.96 | \$894.94 | 2.0% |
| Peer Review and/or External Consulting Fees | Actual cost | Yes | | | | | |
| Planning Administrative Fee for Checking Consultants' Invoices | 15% of consultant's fee | Yes | | | | | |
| Town of Newmarket fee for matters appealed to Ontario Land Tribunal | Each | No | \$200.82 | \$204.83 | \$0.00 | \$204.83 | 2.0% |
| Zoning Confirmation Letter | Each | Yes | \$104.77 | \$106.87 | \$13.89 | \$120.76 | 2.0% |
| Zoning Compliance Letters | Each | Yes | \$192.71 | \$196.57 | \$25.55 | \$222.12 | 2.0% |
| Preconsultation Deposit; Refundable if a complete application is submitted within 12 months of the preconsultation | Each | No | \$1,546.50 | \$1,577.43 | \$0.00 | \$1,577.43 | 2.0% |
| Security Release Inspection After the First Inspection | Each | Yes | \$496.23 | \$506.16 | \$64.82 | \$570.98 | 2.0% |
| Owner Request for Change of Address | Each | Yes | \$196.54 | \$200.47 | \$25.67 | \$226.14 | 2.0% |
| Tree Preservation, Protection, Replacement and Enhancement Policy Compensation | Refer to Schedule C - Pabic Works and Parks Fees and Charges | | | | | | |
| Department: <u>Engineering Services</u> | | | | | | | |
| Development Services | | | | | | | |
| Engineering Design Standard and Criteria Manual (Physical Copy) | Each | Yes | \$110.73 | \$112.95 | \$14.68 | \$127.63 | 2.0% |
| Engineering Checking & Inspection (40% collected at submission of application and the balance collected at execution of agreement) | | | | | | | |
| Site Plans handled fully in house | 9% of the value of all site works and services outside of the buildings | Yes | Minimum | Minimum | Minimum | Minimum | 2.0% |
| | | | \$1,781.57 | \$1,817.20 | \$236.24 | \$2,053.44 | |
| Site Plans and Projects in which the Town's Checking Consultant is providing the design review and field monitoring services | 5% Admin Fee of the value of all site works and services outside of the buildings plus checking consultant fees | Yes | Minimum | Minimum | Minimum | Minimum | 2.0% |
| | | | \$1,576.40 | \$1,607.93 | \$209.03 | \$1,816.96 | |
| Subdivisions | 5% Admin Fee plus checking consultant fees | Yes | 5% Admin Fee plus checking consultant fees | 5% Admin Fee plus checking consultant fees | 13% | 5% Admin Fee plus checking consultant fees+HST | N/A |
| Overhead incurred for checking Consultant Invoicing | 15% Admin fee | Yes | 15% Admin Fee | 15% Admin Fee | 13% | 15% Admin Fee +HST | N/A |

**Schedule A – Planning Act Processing Fees and Charges
2026 USER FEES
Planning Act Processing**

Effective Date: January

| SERVICE PROVIDED | UNIT OF MEASURE | SUBJECT TO HST YES/NO | 2025 FEE BEFORE TAX | | 2026 FEE BEFORE TAXES | | HST AMOUNT | TOTAL FEE | % INCREASE |
|--|--|-----------------------|--|--|--|--|-------------|--|------------|
| Other Services | | | | | | | | | |
| Consultant's request for traffic counts (ATR or TMC) | Each | Yes | \$141.81 | | \$144.64 | | \$18.80 | \$163.45 | 2.0% |
| Pre-servicing Agreement | Each | Yes | \$2,273.36 | plus Engineering Fees that are based on the percentage of the cost estimate of the works and as indicated in this By-Law, plus HST | \$2,318.83 | plus Engineering Fees that are based on the percentage of the cost estimate of the works and as indicated in this By-Law, plus HST | 13% | \$2,273.36 plus Engineering Fees that are based on the percentage of the cost estimate of the works and as indicated in this By-Law, plus HST | 2.0% |
| Municipal Servicing Agreement | Each | Yes | | New | \$2,318.83 | plus Engineering Fees that are based on the percentage of the cost estimate of the works and as indicated in this By-Law, plus HST | 13% | \$2,273.36 plus Engineering Fees that are based on the percentage of the cost estimate of the works and as indicated in this By-Law, plus HST | NEW |
| Hire/Retain a Consultant/Vendor and Peer Review Fees | Each | Yes | Actual cost plus 15% administrative fee for the Town to retain a consultant/Vendor for the review, implementation or monitoring related to an application, as determined by the director of Engineering, or their designate. | | Actual cost plus 15% administrative fee for the Town to retain a consultant/Vendor for the review, implementation or monitoring related to an application, as determined by the director of Engineering, or their designate. | | 13% | Actual cost plus 15% administrative fee for the Town to retain a consultant/Vendor for the review, implementation or monitoring related to an application, as determined by the director of Engineering, or their designate. + HST | N/A |
| Inspection for Security Release After the First Request | Each | Yes | \$496.23 | | \$506.15 | | \$65.80 | \$571.95 | 2.0% |
| Technical Resubmission After the Third Submission | Each | Yes | \$3,216.92 | | \$3,281.26 | | \$426.56 | \$3,707.83 | 2.0% |
| Application for any Amendment to an Existing Site Plan or Subdivision Agreement | Each | Yes | \$2,272.83 | | \$2,318.28 | | \$301.38 | \$2,619.66 | 2.0% |
| Department: Financial Services | | | | | | | | | |
| Administration of Developments | 5% of Security Requirement, to a maximum amount +HST | Yes | 5% of Security Requirement, maximum \$65,000 +HST | | 5% of Security Requirement, maximum \$65,000 +HST | | 13% | 5% of Security Requirement, maximum \$65,000 +HST | N/A |
| Department: Legal Services | | | | | | | | | |
| NOTE: The fee for Planning Act agreements prepared by Legal Services is included in the Planning Services fee for each type of application. Please consult the 2026 Corporate Fees and Charges – Legal Services section for applicable fees for agreements that do not fall under the Planning Act (For example, encroachment agreements, crane swing permits and/or development charge deferral agreements.) | | | | | | | | | |
| Disbursements related to Planning Act matters and agreements including but not limited to external counsel fees, land registry costs (e.g., title searches, agreement registration, land transfer for road widening), courier and postage costs | Cost Recovery | Yes | Actual cost | | | | Actual Cost | Actual cost | |