



Town of Newmarket Stormwater Credit Application

Applicant Information

Name:

Company:

Mailing Address:

Phone:

Email:

Site Information/ Landowner Contact

Site Name:

Address of Property:

Site Roll Number:

Landowner Contact:

Mailing Address:

Phone:

Email:

Credit Type

Please select one of the following:

New Credit

Application for credit for a newly installed Best Management Practice (BMP) or existing BMP for which a credit does not currently exist.

Credit Update

Application for credit for an existing BMP where changes have been made or where additional BMP's have been added since the previously approved credit.

Credit Renewal

Application for credit to renew the existing credit as part of the 5 year renewal requirement.

Status of Credit BMP

Existing

A BMP eligible under one of the Credit Types which existed on the Applicant's Site prior to the implementation of the Town's Stormwater Utility Fee and Credit Program.

Proposed Retrofit

The implementation of a BMP eligible under one of the Credit Types, which is not required under the policies, guidelines or legislation of the Town or other governing body.

Proposed with Development or Redevelopment

A BMP which is required under a policy, guideline or legislation of the Town or other governing body as a result of the Site being developed or redeveloped through a Site Plan.

Credit Applied For:

Total Site Size (m2)* _____

*This number should be from your Municipal Property Tax Bill or MPAC statement. If you disagree with the MPAC data please call MPAC at 1-866-296-MPAC (6722) or visit www.mpac.ca or www.aboutmyproperty.ca.

Class Rate Credit	Area Treated (m2)	Credit Calculation (Office Use Only)
Low Class Rate		
Medium Class Rate		
Pollution Prevention		
Significant Green Space		
Total		

Application Submission Checklist

A. New Credit Application

A report certified by a qualified Professional Engineer, which describes and supports how BMP's achieve the Credit Evaluation Criteria, including:

1. Engineering Drawings
2. Site Plan
3. Details of Stormwater Management Facilities, BMP's, and/or products used.
4. Approvals from applicable agencies.
5. Supporting documentation and/or modelling results
6. Operation and Maintenance Plan
7. Pollution Prevention Plan (optional)
8. Completed Direct Deposit form with a void cheque attached or letter from the financial institution.
9. Proof of \$50 credit review fee, payment is made at Customer Service.
10. Permission from the landowner and/or condo corporation, if applicable.

B. Credit Update Application

A report certified by a qualified Professional Engineer, which describes and supports how the BMP's achieve the Credit Evaluation Criteria and which confirms that the previously approved BMP's continue to be in a state of good repair, including:

1. Engineering Drawings
2. Site Plan
3. Approvals from applicable agencies.
4. Details of Stormwater Management Facilities, BMP's, and/or products used.
5. Supporting documentation and/or modelling results
6. Operation and Maintenance Plan
7. Pollution Prevention Plan (optional)
8. Inspection and maintenance logs
9. Updates to Operation and Maintenance Plan (if applicable)
10. Update to Pollution Prevention Plan (if applicable)
11. Proof of \$50 credit review fee, payment is made at Customer Service.

C. Credit Renewal

1. Inspection and maintenance logs for the last 5 years from a Qualified Person.
2. Updates to Operation and Maintenance Plan (if applicable)
3. Updates to Pollution Prevention Plan (if applicable)
4. Proof of \$50 credit review fee, payment is made at Customer Service.

Notes:

Applications are limited to one per property.

Please submit all application forms along with required documents through email to: info@newmarket.ca or by mail or in person to the Engineering Department at the Town of Newmarket Municipal Offices (395 Mulock Drive), PO BOX 328, STN Main, Newmarket Ontario, L3Y 4X7.